

3.18 COURSE CREDIT



CRICOS PROVIDER CODE 01751G

INTERNATIONAL STUDENTS PROGRAM
Telephone: + 61 8 8725 5455
Facsimile: + 61 8 8724 9303
Email: davet@tenison.catholic.edu.au

Tenison Woods College
PO Box 965
Mount Gambier
South Australia 5290

COURSE CREDIT APPLICATION PART 1

Student / Applicant to complete. Once received we will send you the specific Course Credit Application Part 2 matched to the units / modules you have listed below.

Name: _____

Mail address: _____

Course of Study applied for: _____

Units / modules from course that I wish to apply for course credit for:

- _____
- _____
- _____
- _____

Declaration

The information / evidence that I will submit for course credit is all my own work.

Applicants Signature _____ Date: _____

Please send all completed course credit forms and supporting information / evidence to:

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Box 965 Mount Gambier
South Australia 5290
davet@tenison.catholic.edu.au*

What is Course Credit

Course Credit is an assessment process that recognises competencies you currently have from previous study. In order to apply for course credit you must provide evidence that addresses and meet the requirements of selected units / modules from your course of study. Your evidence may take a variety of forms and could include:

- Certificates and/or qualifications achieved
- References from past employers
- Testimonials from clients and previous work samples

To be able to grant Course Credit the assessor must be confident that the applicant is currently competent against all conditions within the selected unit(s) / module(s) and must ensure that submitted evidence is authentic, valid, reliable, current and sufficient. Note that Course Credit is for full units / modules only.

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How does the Course Credit process work?

Evidence that is presented by you the applicant is matched to the conditions contained within the unit(s) / module(s) applied for. The evidence is assessed using the following criteria:

- Is the prior learning relevant to the course and address the unit(s) / module(s) specifically?
- Is the knowledge and skill current?
- Is it authentic and can be verified?
- Is the knowledge and skill appropriate to the level of the unit(s) / module(s)?

How long will it take to be informed?

Upon receipt of your course credit evidence along with Course Credit Application Form Part 2 your application will be assessed, and if successful, you will be advised in your Letter of Offer & Acceptance. The course duration shown in your Letter of Offer & Acceptance will reflect the amount of Credit granted.

If you do not request any Course Credit when you submit your Application for Enrolment, you must normally request Course Credit assessment within two weeks of commencing the course. Applications made after this time may not be approved. All applications must be approved by the Course Coordinator.

If you are granted Course Credit after your visa is granted, the Department of Immigration and Citizenship will be notified of any resulting change in course duration.